



Agenda

for the Hart Allotments Ltd AGM to be held on

**Saturday 9th November 2013 at the Function Room,
Hart Leisure Centre, Hitches Lane, Fleet, GU51 5HS**

2.00 pm

1. **Welcome, introductions and apologies** (SM)
2. **Previous minutes and matters arising** (SC)
3. **Chairman's report** (SM)
 - Industrial & Provident Society (Co-operative)
 - Discussions on the provision of allotments in the Fleet area (private and council)
4. **Treasurer's report** (DB)
5. **Election of Management Committee**
 - President⁺
 - Chairman⁺
 - Treasurer⁺
 - Secretary⁺
 - Committee members^{*}
 - Appointment of Auditor/Chartered Accountant^{*}

⁺ we have nominations for people willing to stand for these posts on the IPS

^{*} we have vacancies for these posts – please let us know if you would like to be put forward for election at the meeting.

6. **Lease of private land for allotments**
 - Finances
 - Rent to farmers
 - Hart Allotments membership
 - Hart Allotments costs (estimates)
 - Water
 - Deposits
 - Layout, number of plots & sizes
 - Timings
 - Application Forms
 - Fencing, car parking
7. **Waiting list & Membership list** (SC)
8. **Website** (hart-allotments.org.uk) (SC & SJ)
 - Policies and procedures
 - Application forms
 - Plans
9. **AOB**
 - Matters raised by members requesting inclusion on the agenda
10. **Date of next meeting** – move AGM to January? (to allow for audited accounts)
11. **Proposed allotment site visit**

(SM) Sally Martin – Chairperson, (DB) Dave Bell – Treasurer, (SC) Sylvia Cresswell - Secretary
(SJ) Stephen Janaway – website

Please let us know if you plan to be at the AGM (so we can organise sufficient chairs etc.)