



**Application Form for:
Membership of Hart Allotments Ltd and a plot on the Pilcot Farm Allotment site.**

Hart Allotments Ltd Membership

I hereby apply for Individual Membership of Hart Allotments Ltd. (IPS)*.

Contact Name for all correspondence (to be completed in all cases – block capitals please)

Mr/Mrs/Miss/Ms

Address

Postcode

Tel No

Mobile:

E-mail

Only members of Hart Allotments Ltd are eligible to apply for allotments under the management of Hart Allotments.

By applying for membership of Hart Allotments Ltd I agree to abide by its rules, (a copy of which are available on the Hart Allotments website), its policies and procedures and to abide to the tenancy agreement issued to ploholders once a plot becomes available (see website). (Please tick box to indicate your agreement)

Hart Allotments Ltd is a member of the National Society of Allotments & Leisure Gardeners Ltd. Through membership the national society has sponsored Hart Allotments to become an Industrial & Provident Society (co-operative) and has provided model agreements for us to use. Hart Allotments Ltd is obliged to pay a membership fee of £2 each year for every member of our organisation and to provide the names and addresses of our members to the National Society of Allotments & Leisure Gardeners Ltd.

In line with data protection, Hart Allotment Ltd will keep your data secure and will not pass it on to others (unless it is for the sole purpose of allotment provision e.g. to landlord (if requested) or to the National Society of Allotments & Leisure Gardeners Ltd (see above)). **(Please tick box to indicate your agreement).**

The fee for Membership of Hart Allotments Ltd is £10.00 per annum. This includes:

- A single 10p share certificate charge on all new memberships. This 10p charge entitles the member to a nominal share in the society for the duration of their membership; and the right to vote at the AGM.
- The obligatory membership fee for the National Society of Allotments & Leisure Gardeners Ltd. (Currently £2)
- Administration, insurance & legal costs for Hart Allotments (see financial reports prepared for AGM for expenditure & activity)

* **Hart Allotments Ltd** is an Industrial & Provident Society Reg No 32194R. Registered at 126 Tavistock Road, Fleet, Hants. GU51 4EE. 01252 617055, <http://hart-allotments.org.uk>, (e-mail Sylv.HAA@gmail.com).

† Subject to signing of lease

Application for a plot on Pilcot Farm Allotments[†]:

I hereby apply for a plot on the Pilcot Farm Allotment site.

The size of plot I would like is:

- Standard (12m x 10m) @ a tenancy fee of £30 + services of £4 = £34 per annum**
- Small (12m x 5m) @ a tenancy fee of £15 + services of £3 = £18 per annum**
- Mini (12m x 2.5m) @ a tenancy fee of £7.50 + services of £2 = £9.50 per annum**

Plots will be allocated according to the allocation policy (see website for details). Only people on the Hart Allotments waiting list will be considered for an allotment when they become available. A fee will be payable in advance for water usage on the allotment (indicated as services above). Plots are based on 1 per household.

Tick this box if you have mobility issues or are registered disabled

A £15 refundable deposit for a key to access the site will be payable in advance.

A refundable deposit equivalent to one year's tenancy fee (e.g. £30, £15 or £7.50) will be payable at the beginning of the tenancy – and returned when you cease your tenancy provided your plot is left in an acceptable condition.

In order to keep costs to a minimum Hart Allotments will communicate with you by e-mail. Please keep your e-mail address up to date. Members who wish to receive paper copies of communications are required to pay an additional supplement of £3.00 per annum to cover the cost of postage, envelopes etc.

Hart Allotments will collect tenancy fees from ploholders **in advance** for onward payment to the owners of the site who have leased the land to Hart Allotments. In the future fees will be payable on every 15th February for the growing year ahead. Unfortunately no refunds may be given for part years if a ploholder wishes to vacate the plot. New members joining part way through the year will be asked to pay pro-rata. Fees are subject to review per annum at an AGM or EGM of Hart Allotments Ltd.

What you need to pay:

Annual Hart Allotments membership fee	£10.00 per annum
Deposit for site access key (refundable)	£15.00
Paper communication supplement (if applicable)	(£ 3.00) per annum
Fee for size of desired plot (including water) see above	(£34, £18 or £9.50) per annum
Deposit for plot (refundable at end of tenancy)	(£30, £15 or £7.50)
Total	_____

Pay all now (preferred!) Pay **plot** deposit and **membership fee now** and balance on 15th Feb). We will hold your cheque and return in the unlikely event that the allotments are not created.

I wish to pay by cheque. Please make cheques payable to **Hart Allotments Ltd**

I wish to pay this payment by bank transfer I wish to pay my future subscriptions by means of a Bank Standing Order. Sort code: **60-08-42** Acct: **66067936**

Send the completed application form and cheque (if applicable) to S Cresswell – Secretary (address below).

Signed:

Date:

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